



Parchment Valley
West Virginia Baptist Conference Center
 Route 2, Box 304, Ripley, WV 25271
 Phone: (304) 372-3675 FAX: (304) 372-5160
 1-800-489-8564 E-mail: conference@wvbc.org

SCHEDULE OF FEES
for Non-WVBC Churches
(effective January 1, 2009)

Meals: Breakfast (hot)..... \$5.25
 Lunch..... \$6.25
 Dinner \$7.25 (Sunday noon meal is a dinner.)

(Children 10 and under are 1/2 price when accompanied by a parent.)

Snacks: Snacks are available and priced according to selection and group size.
 Must be scheduled in advance.

Lodging (cost is per person per night):

Lodges (includes all linens)..... \$51.00	Single Occupancy
(includes all linens) \$29.00	Double Occupancy
(includes all linens) \$21.50	Triple Occupancy (3 or more per room.)
(includes all linens) \$65.00	Family Room Rate (per family)
Dorms (does not include linens)..... \$19.50	Maximum Capacity 10/room
• Linen Rental..... \$4.00	(Per set of bed linens/towels/washcloths.)

Campground (All prices are per site/per night. Pool use is an additional fee.)

RV Site (includes utility hook-ups) \$20.00	
Tent Site (no hook-ups) \$15.00	Maximum 3 tents per site

Pool (per person per day):

Age 10 years and under..... \$2.50
 Age 11 years - Adult..... \$3.00
 Lodge and Dorm Guest No Charge
 Group Rental Rate (2 hours - must be pre-scheduled.)... \$150.00

Picnic Shelter (Must be scheduled/paid in advance.)..... \$50.00

Hay Wagon Tour Ride (Must be scheduled in advance.)..... \$30.00

**ROOM RENTAL RATES,
 RESERVATION DEPOSIT & REFUND POLICY ON BACK**

Meeting Rooms:

Overnight Guests: One meeting room or space is provided free of charge to each group that is lodging and/or eating meals with us. Additional meeting rooms or space may be utilized for an additional fee. Groups needing to utilize additional rooms or space may reserve them as available. All meeting rooms and space are allocated according to sizes of groups scheduled.

Day only Guests: Groups using meeting rooms or space for day only must pay room rental rates in advance at the time the reservation is made.

ROOM RENTAL FEES

Room	Day Only Fees	Additional Room
Hill Hall	\$200.00 for 1st 100 + \$50 per each additional 100	\$50.00 for 1st 100 + \$50 per each additional 100
Greenlee - Gym	\$200.00 for 1st 100 + \$50 per each additional 100	\$50.00 for 1st 100 + \$50 per each additional 100
Greenlee - Loft	\$100.00	\$50.00
Greenlee - Crouch	\$50.00	\$25.00
Greenlee - Keeney	\$50.00	\$25.00
Sanrock - Loudermilk	\$100.00	\$50.00
Sanrock - Bennett	\$100.00	\$50.00
Sanrock - Hammer	\$100.00	\$50.00
Sanrock - Matherly	\$100.00	\$50.00
Farmer Administration - #1	\$50.00	\$25.00
Farmer Administration - #2	\$50.00	\$25.00
Farmer Administration - #3	\$50.00	\$25.00
Farmer Administration - #4	\$50.00	\$25.00
Under Dorms	\$50.00	\$25.00

Lost (or not returned) Key Fee:

- Dorm or Lodge Key:\$35.00 replacement fee
- Building Key:\$100.00 replacement fee

RESERVATION DEPOSIT POLICY

A Reservation Deposit equal to 25% of anticipated event fees must be received within 30 days of date the reservation is made with our office. Failure to remit the initial 25% of fees within that 30-day period will result in the loss of reservation.

An additional 25% of currently anticipated fees are due 180 days prior to the date reserved. Failure to remit the additional 25% of fees prior to that 180-day period may result in the loss of reservation and initial reservation deposit.

Fees on deposit for reservations in excess of actual numbers attending will not be applied to total charges for the event.

DEPOSIT REFUND POLICY

Up to 181 days in advance of event 75% of fees on deposit
 180-91 days in advance of event 50% of fees on deposit
 90-61 days in advance of event 35% of fees on deposit
 60-31 days in advance of event 25% of fees on deposit
 30 days or less in advance of event..... No Refund Available